

FOR NON-EU CITIZEN

EMPLOYED NON-EU CITIZENS' REGISTRATIONS

AFTER ARRIVAL IN NORTH SAVO

Thank you for choosing North Savo - you are warmly welcome! Life here in your new hometown will start to run smoothly when you take care of the following official obligations and other practical matters related to everyday life as soon as possible.

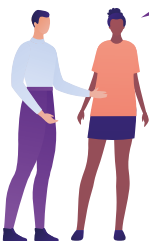
START FROM HERE



FINNISH IMMIGRATION SERVICE

NON-EU CITIZENS coming to Finland from outside the EU for more than 90 days, must apply for and receive a residence permit before arriving to Finland. If you plan to work, you may need a residence permit even if your stay will be shorter than 90 days.

WHERE: Finnish Immigration Service (Maahanmuuttovirasto, MIGRI) and online service EnterFinland.fi



TAX ADMINISTRATION

Apply for a tax card and/or an individual tax number, and possibility to apply for a Finnish personal identification number.

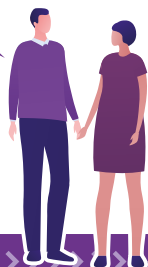
WHERE: Tax Administration (Verohallinto)



DVV

Register your municipality of residence and permanent address. Possibility to apply for a Finnish personal identification number.

WHERE: Digital and Population Data Services Agency (DVV, Digi- ja väestötietovirasto)



KELA

Register to the Finnish Social System and apply for KELA card.

WHERE: KELA (Kansaneläkelaitos, KELA)



POLICE (OPTIONAL)

Apply for a Finnish personal identity card.

WHERE: Police of Finland (Poliisi)



BANK

Open a bank account and apply for online banking credentials.

CHOOSE: one out of several banks in North Savo (pankki)





FINNISH IMMIGRATION SERVICE

**NON-EU CITIZENS
RESIDENCE PERMIT****Application for a residence permit of non-EU citizens.**

If you plan to work in Finland, you usually will need a residence permit. The correct residence permit application for you depends on what kind of work you will do and if you already have an agreement with an employer. Please check your personal situation here: bit.ly/migri_apply.

You have to apply before coming to Finland for a residence permit at online service EnterFinland.fi. Please check the detailed application guidelines here: bit.ly/finlandworkpermit.

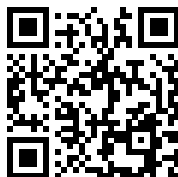
Application for the extension of a residence permit: you need to apply for an extended permit before your recent residence permit expires. If you do not apply for an extended permit, you will have to leave Finland when your residence permit expires.

Apply for an extended residence permit approximately three months before your current residence permit expires. When you apply for an extended permit via Enter Finland before your current permit expires, you do not need to prove your identity at a Finnish Immigration service point (Migri) before the expiration of your current permit. It is enough that you submit your application in Enter Finland in time. Please check the detailed guidelines here: bit.ly/finlandextension.

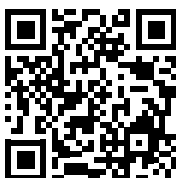
**NORTH SAVO FINNISH IMMIGRATION
SERVICE (MAAHANMUUTTOVIRASTO, MIGRI)
AND ONLINE SERVICE ENTERFINLAND.FI**

Opening hours: bit.ly/migriservicepoints

- Finnish Immigration Service, Ajurinkatu 45, 70110 KUOPIO



PLEASE NOTE: in North Savo the Finnish Immigration Service is located only in Kuopio.

bit.ly/migri_apply[bit.ly/finland
workpermit](https://bit.ly/finland_workpermit)bit.ly/finlandextension

DVV

**REGISTER MUNICIPALITY
OF RESIDENCE****Registration at the DVV (Digital and Population Data
Services Agency) of the municipality of residence.**

Registration at the DVV (Digital and Population Data Services Agency) of the municipality of residence ("kotikunta") and of the permanent address and application for a Finnish personal identification number ("henkilötunnus/ hetu"), which is needed for identification purposes at the officials and when using online services. In some cases you will receive your identification number already with your residence permit.

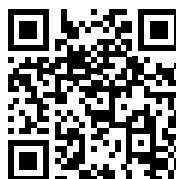
Registration of permanent address and notification of move: You have to inform the authorities if you are leaving Finland to move abroad, moving to Finland from abroad or changing your address abroad.

NORTH SAVO DVV LOCATIONS

Opening hours: bit.ly/dvvservicepoints

- DVV Kuopio, Puistokatu 29, 70110 KUOPIO
- DVV Iisalmi, Virrankatu 2, 74100 IISALMI
- There is no local DVV office in Varkaus

PLEASE NOTE: notification of change of address within Finland can be done via postal services (Posti): bit.ly/postichangeaddress.

bit.ly/dvvservicepoints[bit.ly/postichange
address](https://bit.ly/postichange_address)

TAX ADMINISTRATION

**TAX CARD /
TAX NUMBER****Apply for a tax card and/or an individual tax number.**

Application for a tax card and/or an individual tax number, and possibility to apply for a Finnish personal identification number. If you come to Finland temporarily but stay for longer than 6 months, you are treated as a resident taxpayer.

Additionally, special tax rules apply to certain professions and types of work. This means that you will usually have to pay tax to Finland on all the income you receive. However, your home country and Finland may have signed a tax treaty that prohibits Finland from taxing the income you receive from outside Finland.

If you have a Finnish employer, your tax depends on your annual gross income according to a progressive scale. You will need a Finnish personal identification number and a tax card. Please find here guidelines on the application process: bit.ly/verotaxcard.

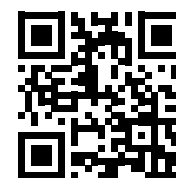
Reserve an appointment at a tax office. Make an appointment by calling 029 512 000. You must visit a tax office so that you can be identified and you can be given a Finnish personal identification number.

NORTH SAVO TAX OFFICES LOCATIONS

Opening hours: bit.ly/verotaxoffices

- Kuopio Tax Office, Viestikatu 7A, 2nd floor
- Iisalmi Tax Office (only remote), Luuniemenkatu 3
- There is no local tax office in Varkaus

PLEASE NOTE: Iisalmi Tax Office does not issue Finnish personal identity numbers. The office provides taxpayer services only through remote access. In remote service, the taxpayer advisor assists you on a video connection.

bit.ly/verotaxcardbit.ly/verotaxoffices



Opening of a bank account and application for online banking credentials.

You need a bank account in Finland in order to handle your finances like the receiving of your work payment. When opening a bank account, you need a passport, identity card for foreign citizens or some other official identity card.

According to law, when you open a bank account, the bank must ask you to clarify for what purpose you intend to use your bank account. The bank also has the right to check your credit history. The bank needs the following information from you:

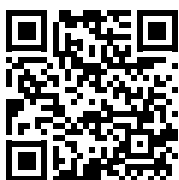
- name
- personal identity code
- address in Finland or abroad
 - » if you pay taxes to a country other than Finland, your address in that other country
 - » the same information is needed for any other person who is entitled to use the same bank account

It is a good idea to also acquire online banking credentials when opening a bank account. With online banking credentials you can, for example, attend to many official matters online.

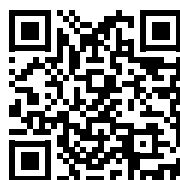
However, the requirements for obtaining online banking credentials are stricter than those for opening a bank account. Thus, in some cases, you cannot get online banking credentials even if you have a bank account. Read more on InfoFinland website: bit.ly/lifeinfinland.

Banks operating in Finland and North Savo include Nordea, OP Cooperative Bank, Danske Bank, Handelsbanken, the Savings Banks (Säästöpankki), S-Bank and POP Bank.

Read more on the Info Norden -website: bit.ly/finlandbankaccounts.



bit.ly/lifeinfinland



bit.ly/finlandbankaccounts



Registration to the Finnish Social System, Kela and application for a Kela card.

Kela, the Social Insurance Institution of Finland, is a government agency that provides basic economic security for everyone living in Finland: coverage under the social security system administered by Kela generally requires permanent residence in Finland.

You can become entitled to social security coverage in Finland immediately upon moving to Finland, if you move to Finland on a permanent basis or if you work in Finland and your wage amounts to at least EUR 800.02 per month (in 2023). However, one requirement for entitlement to benefits such as unemployment allowance is that you have worked for at least 6 months.

Read more about social security coverage for employees and self-employed persons here: bit.ly/kelasocialsecurity.

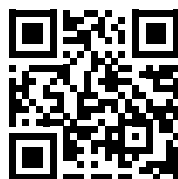
Register at and apply for a Kela card at your local Kela service point: the Kela card is needed for identifying when applying for health services, picking up medicine, etc. (bit.ly/kelacard). Typical situations in which customers contact Kela and apply for social benefits: are childbirth, the beginning of study, illness, unemployment and retirement, need of housing benefits.

NORTH SAVO KELA SERVICE POINTS

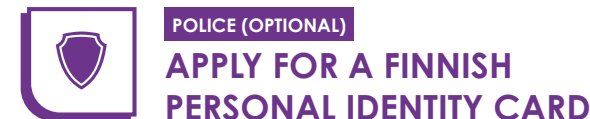
- Kela's customer service Kuopio, Suokatu 40
- Kela's customer service Iisalmi, Päiviönkatu 14
- Kela's customer service Varkaus, Rajakatu 13



bit.ly/kelasocialsecurity



bit.ly/kelacard



Application for an identity card at the Police station.

An identity card is a document that certifies your identity when you use different services. The identity card is usually valid for five years at a time. You can be issued with an identity card if you are a foreign citizen permanently resident in Finland, your personal information, including municipality of residence in Finland, is entered in the Population Information System, and you have a valid residence permit or residence card, or your right of residence has been registered.

A foreigner's identity card is issued for no longer than five years or until the expiry of the applicant's residence permit or residence card, whichever is sooner. A foreigner's identity card cannot be used as a travel document and can only be applied for from the police, not from a Finnish mission abroad.

More information about the application please find here: bit.ly/poliisi_identitycard.

NORTH SAVO POLICE STATIONS

bit.ly/poliisi_northsavo

- Kuopio Main Police Station, Suokatu 44, 70100 Kuopio
- Iisalmi police station, Virrankatu 2, 74100 Iisalmi
- Suonenjoki police station, Herralantie 1 C, 77600 Suonenjoki
- Varkaus police station, Pirnankatu 2, 78200 Varkaus



bit.ly/poliisi_identitycard



bit.ly/poliisi_northsavo